

**MANHATTAN JUNETEENTH
CELEBRATION & MUSIC FESTIVAL**
Saturday, June 18, 2022 – Manhattan City Park
2022 PARTICIPANT APPLICATION

**APPLICATIONS & PAYMENT MUST BE RECEIVED NO LATER THAN
FRIDAY, JUNE 10, 2022 (no exceptions)**

(This is NOT the postmark date – please allow sufficient time if you submit your application by mail)

Food Truck Vendor
\$ 50

Non-food Vendor
\$ 30

Community Organization
\$15

All information is required.

Business / Organization Name _____

Address _____

City, State, Zip Code _____

Email Address _____

Contact Person (s) _____

Phone Number (s) _____

Please list below what items you plan to sell/market/distribute or information you plan to share. Please be specific:

Will you or anyone currently working with you be on probation or parole for the commission of a felony on June 18, 2022? Unknown No Yes. If yes, please explain briefly:

Will you need an electrical connection? Yes No

Will you bring a tent or canopy (tent size limited to 10' x 10')? Yes No

Will you need access to a water source nearby? Yes No

Do you plan to bring a generator? Yes No

Do you have any special needs that have not been addressed above? If yes, please explain:

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GENERAL INFORMATION

- Booth spaces will be assigned based on order of completed application **AND** receipt of payment (no exceptions). Booth space will be provided in the grassy area west of the Wefald Pavilion and east of the ball field.
- All participants are expected to provide their own tables, chairs, canopies, extension cords, etc. The Manhattan Juneteenth Committee is **NOT** responsible for providing anything other than booth space.
- If electrical hookup is needed, please bring a very long industrial extension cord to connect to the power source. This must be indicated on application. **The Juneteenth Committee will NOT provide extension cords.**
- **Setup: 9:30 a.m. – 10:30 a.m.** Please enter the park from Fremont (one way street). Parking along the roadway will be allowed **ONLY** for unloading and loading. Please unload quickly and then move your vehicle to one of the parking areas south or west of the ball field. Vehicles parked on the roadway may be ticketed or towed.
- **All participants are required to remain open from 11:00 a.m. until 4:00 p.m.**
- Merchandise (mugs, t-shirts, pictures, posters, etc.) with vulgar or offensive language or images are **NOT** allowed. No exceptions.
- Raffles or 50-50's are not allowed.
- The Manhattan Juneteenth Committee and Riley County Police Department reserve the right to reject applications and cease operation of vendor booths of persons currently on probation or parole for the commission of a felony.
- Generators are permitted however they **MUST** be quiet.
- It is the standard policy of the Manhattan Juneteenth Committee to continue festivities rain or shine if conditions are not hazardous to participants.
- **For pedestrian safety, parking is not allowed in the park driveway during celebration hours.**

TERMS AND CONDITIONS

- The undersigned covenants and agrees to abide by all the rules and regulations set forth in the Participant Information Sheet as set forth by the Manhattan Juneteenth Celebration Committee.
- *The undersigned agrees to follow all federal, state, and local laws governing retail sales tax and understands the rules and regulations of the event and will comply. The undersigned realizes that failure to comply may result in expulsion from the event.*
- The undersigned further agrees and understands that the submission of this application constitutes a commitment to appear and show at the celebration and acknowledges that **no refunds will be made for cancellation by the undersigned for any reason after Friday, June 10, 2022.**
- The undersigned further agrees that neither the Manhattan Juneteenth Committee nor the City of Manhattan nor any sponsors of the Juneteenth Celebration will be responsible or liable for any lost, stolen, or damaged articles or merchandise owned by the undersigned during the festival.
- **The undersigned agrees that no refunds will be granted due to inclement weather, natural disaster, or cancellation after Friday, June 10, 2022.**
- No late participant registration requests will be accepted. No exceptions.
- Returned checks may incur an additional \$35 fee.
- Once your application is received you will not be able to change.
- Confirmation will be sent via e-mail or mail.

Signature _____ Date _____

Please retain a copy for your records. Remit payment by check, money order, or cashier's check payable to:
Manhattan Juneteenth. MAIL your completed application (both pages) and payment to: Manhattan Juneteenth, P.O. Box 841, Manhattan, KS 66505-0841, **OR HAND DELIVER** your completed application (both pages) and payment to: Douglass Activity Center, 925 Yuma Street, Manhattan, KS 66502.

P.O. Box 841 • Manhattan, KS 66505-0841 • 785-341-1143
manhattankjuneteenth@gmail.com or www.manhattanjuneteenth.org